

TRANSMITTAL SLIP

20 APR 1963

TO: Insurance Branch

ROOM NO.

203

BUILDING

South

REMARKS: -

APR 24 5 00 AM '63

RC'D - IB/BSO

Handwritten signatures and initials:
R.P.
K.L.
K.B.
J.D.

FROM:

D/Pers

ROOM NO.

BUILDING

EXTENSION

FORM NO. 241
1 FEB 55REPLACES FORM 36-8
WHICH MAY BE USED.

GPO : 1957—O-439445

(47)

23 APR 1963

Mr. Andrew A. Raddock
Director, Bureau of Retirement and Insurance
Civil Service Commission
Washington 25, D. C.

STAT

Dear Mr. Raddock:

This is to inform you that [redacted]

has been appointed our Insurance Officer for matters
pertaining to the Federal Employees' Group Life Insurance
and our Health Benefits Officer for matters pertaining to
the Federal Health Benefits. [redacted] specimen
signature is found below:

STAT

(SIGNED)

STAT

Very truly yours,

Emmett D. Echols
Director of Personnel

cc: Office of Federal Employees Group Life Insurancevb

Distribution:

- 0 & 1 - Addressee
- 1 - OPE [redacted]
- 1 - D/Pers
- 1 - C/BSD
- ✓ 1 - IB
- 1 - FEGLI Policy
- 1 - BCB

STAT

STAT

OP/BSD [redacted] 18 April 1963)